



TO: ALL BIDDERS

**FROM: JOSHUA A. TRAENKLE
DIRECTOR, SUPPLY MANAGEMENT**

DATE: SEPTEMBER 22, 2020

**SUBJECT: REQUEST FOR BIDS FOR THE PURCHASE OF ULTRA LOW
SULFUR DIESEL FUEL FOR TRANSIT COACHES
RFB 2020-20**

BID DUE DATE: SEPTEMBER 30, 2020 – 2:00 PM EDT

ADDENDUM #1

Please bind the following into the above-referenced Request for Bids dated September 11, 2020.

**THE FOLLOWING QUESTIONS REGARDING THE SUBJECT REQUEST FOR BIDS HAVE BEEN
POSED:**

Question		Response	
1	Can you please provide the 2019 diesel fuel bid tabulations?	Supplier	Diesel Fuel Differential
		Ports Petroleum Company, Inc.	(\$0.0239)
		Mansfield Oil Company of Gainesville, Inc.	(\$0.0207)
		Lykins Energy Solutions	(\$0.0175)
		Petroleum Traders Corporation	(\$0.0100)
		Musket Corporation	\$0.0035
		Heritage Petroleum LLC	\$0.0210
2	Are there any extensions available? Would they be based on mutual agreement?	There is no extension of the bidding process. The contract period is for 12 months. There is no option year or extensions.	
3	Could you please send the estimated usage per location?	1330 Fields Ave (Paratransit) – 15,000 gallons every 2-3 weeks 1333 Fields Ave – 15,000 gallons every week 1600 McKinley Ave – 7,500 gallons every 2-3 weeks Please note projected future delivery condition on Page III-4	
4	Do you require a winter additive?	No.	

5	When is the expected award date?	The anticipated award date will be the date this contract is authorized by the Board. The next scheduled board meeting is October 28, 2020
6	When will bidders be notified of the low vendor?	The preliminary tabulations are usually completed within 1 week after the bid opening. A supplier would need to make a written request for a copy of the bid tabulation. You can email your request to Bruce Neel at neelbg@cota.com. Award is not made until after board approval
7	Has any addenda been released for this bid?	No. This is the first addendum
8	Referring to the first line after the heading, "The bid must include the following:" It reads "Bid Form 1 and 1a to be signed and returned via email at Purchasing@cota.com . There is no signature template on Bid Form 1 – does this page require a signature?	The signature is only on the Bid Form 1a page. We consider the entire Bid Form as page 1 and 1a.
9	Does COTA anticipate that the awarded bidder will be required to appear at the COTA office for the execution of this specific contract?	Any bidder whose bid has been accepted may be required to appear at the office of COTA in person, or if a firm or corporation, by a duly authorized representative to execute the Contract within fourteen (14) days after notice that the Contract has been awarded. COTA sends out all contracts for execution by email.
10	Does COTA consider a common carrier a subcontractor for this contract?	Yes.
11	Will COTA accept bio blends higher than B5?	Diesel Fuel with up to 5% Bio-Diesel is acceptable.
12	Do members of the Central Ohio Cooperative Public Purchasers (CO-OPP) purchase diesel fuel from your current fuel supply contract?	COTA would not be involved or have any knowledge if any member used COTA's current fuel contract.
13	Do members of the Transit Alliance of Public Purchasers (TAPP) purchase diesel fuel from your current fuel supply contract?	COTA would not be involved or have any knowledge if any member used COTA's current fuel contract.
14	Please provide a copy of a current diesel supply invoice and Bill of Lading.	See Exhibit A at the end of this addendum.

15	Are all diesel tank locations accessible by a full transport truck (18 wheels)?	Yes.
16	Is the project volume down from the last RFB as a result of the Covid-19 pandemic?	Yes.
17	Is the project volume down due to changes within COTA?	No.

Since time is of the essence, there will be no further questions accepted regarding this Request for Bids. Bidders are requested to submit their bids based on the information previously provided.



P.O. Box 1046
 Wooster, OH 44691
 1-800-562-0373

Invoice Date 8/6/2020	Invoice Number 382737
Ship Date 8/6/2020	Ship Time
Cust Ord # 74833	Carrier

Bill To 26340
 Central Ohio Transit Auth
 33 N High Street
 Columbus, OH 43215

Ship To 26341
 Central Ohio Transit Auth
 1333 Fields Avenue
 Columbus, OH 43215

Bill of Lading	Description	Gross	Net	Price	Amount
636016521	Diesel # 2 Ultra Low Clear	7,498	7,465	1.2564	\$9,379.03
458787	Diesel # 2 Ultra Low Clear	7,500	7,454	1.2564	\$9,365.21
	FX Excise Tax-Low Diesel Exempt #31-0800546				
	FX UST		14,919	0.00100	\$14.92
	FX Oil Spill		14,919	0.00214	\$31.93
	OH Excise Tax-Low Diesel	14,998		0.47000	\$7,049.06

Ports Petroleum is a National Distributor of Diesel Exhaust Fluid (DEF) Cases, Drums, Totes and Bulk Delivery are available call 1-800-562-0373

Remit To: Ports Petroleum Co. Inc., P.O. Box 1046, Wooster, Ohio 44691

Payment is due **8/16/2020** Pay this Amount **\$25,840.15**

The state tax, or taxes, imposed hereon has been assumed and will be paid by Ports Petroleum Co., Inc. on or before due date as required by law.

Effective 7/16/07 there will be a \$250 charge for all returned checks or ACH's

A service charge of 1-1/2% per month will be charged on all past-due balances.



**SUNOCO PARTNERS
MARKETING & TERMINALS**
An ENERGY TRANSFER Partnership

ETP COLUMBUS WEST - 72735
3866 Fisher Road Columbus OH
43228
(614) 279-3660 TCN: T310H3111
EPA FN:

**For Product Emergency - Spill, Leak,
Fire or Exposure, Call CHEMTREC
800-424-9300 Day or Night**

DATE: 08/06/2020
BOL #: 0000458787

See Reverse Side for Hazard Warnings, Initial Emergency Response Guide, and Other Information

Bill To: 0000000050 Husky Contract Accounts	Ship To: 1204271609 PORTS PETROLEUM - OH Contract OH P.O.# : Order # : 0000000000	Supplier: 0000000035 Husky Marketing & Supply Company 1150 South Metcalf St. Lima OH 45804 Terminal #: 0072735 Folio #: 08/006
Freight Terms: COLLECT		

PRODUCT	MATERIALS DESCRIPTION	API	UOM	GROSS	TEMP	GRAV	NET
405600**	NA1993, Fuel Oil 3, PG III, ERG#128, 1 T/T ULSD #2 15 MV		G	7500	73.2	38.3	7454

**15 ppm sulfur (maximum) undyed Ultra-Low Diesel Fuel. For use in all diesel vehicles and engines - #2D. Diesel sulfur content is maximum 0.0015 wt%. May contain up to 5% Biomass-Based/Renewable diesel. No Assigned RINs transferred. This volume of neat or blended renewable diesel is designated and intended for use as transportation fuel, heating oil or jet fuel in the 48 U.S. contiguous states and Hawaii. Any person exporting this fuel is subject to the requirements of 40 CFR 80.1430.


TANK(s): 0302, 0012
METER(s): 030400, 030500

Carrier: PTPY PORTS PETROLEUM CO., INC.
P.O. Box 1046
Wooster
OH 44691
8005620373

Tractor #: Trailer #: 0000485
Seal(s):
Load Start: 08/06/20 09:51 Stop: 08/06/20 10:04
Vehicle Insurance Expires: 03/01/21
Vapor Tightness Test Due: 11/20/20
Liability Insurance Expires: 03/01/21
Workers Comp. Expires: 03/01/21

Carrier has loaded and accepted the above-named materials and certifies that the container supplied for this shipment is a proper container for the transportation of this Commodity under DOT regulations and driver acknowledges Emergency Response Guide Information received on reverse side of this document. We the undersigned Company, are in compliance with the requirements in 49CFR172, and Specifically the new requirements outlined in the Federal Register, Vol. 68 No. 57 dated Tuesday, March 25, 2003 regarding security and related employee training. We further Understand that compliance with the Department of Transportation security regulations is mandatory for continued access to Sunoco Partners Marketing and Terminals L.P. properties

This is to certify that the here-in named materials are properly classified, described, packaged, marked and labeled, and are in proper condition for transportation according to the applicable regulations of the department of transportation.

Signature:  Date: 08/06/20
Driver: THOMAS MORRISON JR
Driver #: 00029546

COMPANY: **MPLX TERMINALS LLC**
 ORIGIN: 3855 FISHER RD, COLUMBUS, OH 43228
BOL NUMBER 636016521 REV: 0 (550010)
 START LOAD: 08/06/2020 11:15:49 END LOAD: 08/06/2020 11:37:27

LOADING TICKET / BILL OF LADING
 COMPANY REGISTRATION NUMBER: 6396
 FOLIO #: 20200805

SOLD TO / CUSTOMER / CONSIGNEE: 342531 : PORTS PETROLEUM CO INC-WH	SHIP TO / DESTINATION: 342531 : PORTS PETROLEUM CO INC-WH
CUSTOMER ACCOUNT # : 734253100260010 SUPPLIER : MPC WHOLESALE (CONTRACT) SELLER : MARATHON PETROLEUM COMPANY LP	VARIOUS OH P.O. #: REQUISITION: DEST : 26001

RECEIVED BY / CARRIER: 418 : PORTS PETROLEUM CO INC SCAC CODE : PTPY TRAILER : 501
 WHERE THIS DOCUMENT CONSTITUTES A BILL OF LADING, AND AN EXCEPTION STATED IN 49 C.F.R. §172.204(B) IS NOT MET, THIS IS TO CERTIFY THAT THE BELOW-NAMED MATERIALS ARE PROPERLY CLASSIFIED, DESCRIBED, PACKAGED, MARKED, LABELED AND ARE IN PROPER CONDITION FOR TRANSPORTATION ACCORDING TO THE APPLICABLE REGULATIONS OF THE DEPARTMENT OF TRANSPORTATION. CARRIER CERTIFIES THAT THE CARGO TANK SUPPLIED FOR THIS SHIPMENT IS A LAWFUL CONTAINER FOR TRANSPORTATION OF THE LISTED COMMODITIES. CARRIER CERTIFIES THAT THE CARGO TANK WAS REASONABLY FREE OF EXCESSIVE RESIDUE OR OTHER CONTAMINATING MATERIALS WHEN PRESENTED FOR LOADING.

SEE REVERSE FOR ADDITIONAL TERMS AND CONDITIONS

10102944 HUNT, GREG (GAH) X :CARRIER'S AGENT (DRIVER)

FOR ANY PRODUCT EMERGENCY, CONTACT CHEMTREC @ 1-800-424-9300. CCN#:13740

DOT SHIPPING NAME NA1993, DIESEL FUEL, 3, PG III GALLONS 7498
 TOTAL QUANTITY 1 CARGO TANK: 7498

FINISHED PRODUCTS

COMP	PROD-CODE	DESCRIPTION	GROSS	NET	TEMP	GRAV	SEE NOTES BELOW
1	826 - 826	#2 MV15 DIESEL	3000	2987	69.2	36.4	50,G
3	826 - 826	#2 MV15 DIESEL	900	896	69.3	36.4	50,G
4	826 - 826	#2 MV15 DIESEL	1099	1094	69.4	36.4	50,G
5	826 - 826	#2 MV15 DIESEL	2499	2488	69.3	36.4	50,G
TOTALS: 826 - 826 #2 MV15 DIESEL			7498	7465			

NOTES

- G 15 PPM SULFUR (MAXIMUM) UNDYED ULTRA-LOW SULFUR DIESEL FUEL. FOR USE IN ALL DIESEL VEHICLES AND ENGINES.
- 50 THIS VOLUME OF NEAT OR BLENDED RENEWABLE DIESEL IS DESIGNATED AND INTENDED FOR USE AS TRANSPORTATION FUEL, HEATING OIL OR JET FUEL IN THE 48 U.S. CONTIGUOUS STATES AND HAWAII. ANY PERSON EXPORTING THIS FUEL IS SUBJECT TO THE REQUIREMENTS OF 40 CFR 80.1430.

- RECEIPT IS ACKNOWLEDGED OF THE ABOVE MERCHANDISE IN GOOD CONDITIONS AND IN THE QUANTITIES INDICATED.
 X :CUSTOMER / CONSIGNEE