



# Board of Trustees Regular Meeting Minutes

Wednesday, March 19, 2025 at 9:00 AM

COTA - WG Porter Boardroom, 33 N High St, Columbus OH

**1. Call to Order**

Chair Marlon Moore called the March 19, 2025 regular meeting of the COTA Board of Trustees to order at 9 am.

**2. Roll Call**

**Board Members Present**

Marlon Moore, Chair  
Sean Mentel, Vice Chair  
Trudy Bartley, Trustee  
Lori Elmore, Trustee  
Jeff Hunley, Trustee  
Amy Taylor, Trustee  
Heather Ulrey, Trustee

**Board Members Excused**

Pete Bucher, Trustee  
Erika Clark Jones, Trustee  
Marc Reitter, Trustee  
Shannon Tolliver, Trustee  
Kumi Walker, Trustee

**3. Approval of Board of Trustee Minutes**

A. January 29, 2025 Board of Trustees Regular Meeting Minutes

Trustee Lori Elmore moved to approve the January 29, 2025 Board of Trustees regular meeting minutes, seconded by Trustee Amy Taylor. Motion carried.

**4. Comments or Statements from the Audience**

Walter Hardy asked COTA to restore midnight service and expressed concern about leadership turnover.

**5. President's Report**

COTA President/CEO Monica Tellez-Fowler highlighted COTA’s 2024 Impact Report, which reported an increase in ridership, employee retention rate of 84 percent, and more than 5,000 people participated in COTA’s travel training program. She said LinkUS was the greatest accomplishment in 2024, which will allow COTA to greatly expand service in the coming years and will start with expanding service to midnight beginning May 5. President Tellez-Fowler noted March 18 was National Transit Employee Appreciation Day, but Team COTA is being celebrated all this week.

President Tellez-Fowler ended her report by thanking Trustees Lori Elmore and Shannon Tolliver as they reach the end of their COTA board term.

**6. Governance Committee Report - Marlon Moore, Chair**

Governance Committee Chair Moore reported that this committee met on March 6, 2025 and heard committee reports and reviewed resolutions that are on today's agenda.

**7. Strategic and Operational Planning Committee Report - Sean Mentel, Chair**

Strategic and Operational Planning Committee Chair Sean Mentel reported that this committee met on March 4, 2025 and heard two presentations: COTA Chief Engineer Andy Biesterveld presented an update to COTA's Sustainability Plan; Senior Director of Development Kim Sharp presented updates on the West Broad, East Main, and Northwest corridors, as well as next steps on the LinkUS Downtown Convergence. Chair Mentel shared that COTA Senior Customer Care Advocate Marcela Perez de Estrada and Senior Director of Strategic Partnerships Aslyne Rodriguez have been selected to participate in the 2025 Latinos in Transit Leadership Academy.

**8. External Stakeholder Relations Committee Report - Shannon Tolliver, Chair**

COTA Chief External Relations Officer Patrick Harris reported that the External Stakeholder Relations Committee met on March 4, 2025, and heard three presentations: COTA Local Government Affairs Director Kelsey Ellingsen presented active and anticipated grants, and reported on the transportation budget bill, noting March 31 is the deadline to pass the legislation; COTA Community Relations Manager Kimberly Cole and COTA Regional Strategic Partnership Senior Director Aslyne Rodriguez reported on Community Impact in 2024, noting sponsorship, event work, and number of trips made through Short North C-Pass, Downtown C-Pass, and area high school and college students.

**9. Performance Monitoring/Audit Committee Report - Marc Reitter, Chair**

COTA Deputy CEO Garth Weithman reported that the Performance Monitoring/Audit Committee met on March 6, 2025: COTA Interim Chief Financial Officer Michael DeWees provided a financial update through January 2025 that included ridership, cash balance, operating fund balance, and capital fund balance. The committee also heard a presentation from COTA External Relations Manager Casey Blazer on active and anticipated grants, and 31 resolutions were presented for discussion and recommended for the consent agenda.

**10. Consent Agenda**

- A. Resolution 2025-14 Election of Officers for the Central Ohio Transit Authority
- B. Resolution 2025-15 Authorizing a Contract with McKee Door Sales, Inc. for On-Call Repair of Gate Operators, Overhead Doors, and Pedestrian Doors
- C. Resolution 2025-16 Authorizing Additional Expenditures for the Contract with Marker, Inc. for Construction Manager at Risk Services for the Mobility Center at Rickenbacker
- D. Resolution 2025-17 Authorizing Additional Expenditures for the Contract with S&A Cleantech for Standard and BRT Transit Passenger Shelter Cleaning and Snow Removal Services
- E. Resolution 2025-18 Authorizing Additional Expenditures for the Contract with

Johnson Controls US Holdings LLC to Service and Maintain COTA's Fire Protection Systems

- F. Resolution 2025-19 Authorizing Additional Expenditures for the Contract with Kimley-Horn for East Main Street High- Capacity Transit Corridor Detailed Design and Construction Support Services
- G. Resolution 2025-20 Authorizing a Contract with Elitaire, Inc. for Heating, Ventilation, and Air Conditioning (HVAC) Services at COTA Facilities
- H. Resolution 2025-21 Authorizing a Capital Lease Agreement with Enterprise Fleet Management, Inc. for Fifteen 2025 Ford Transit Vans with Side Wheelchair Lifts for COTA Plus Services
- I. Resolution 2025-22 Authorizing Additional Expenditures for the Contract with Galls, LLC for the Purchase of COTA Uniforms
- J. Resolution 2025-23 Authorizing a Contract with Cummins Inc. for the Purchase of Miscellaneous Parts for Transit Vehicles
- K. Resolution 2025-24 Authorizing a Contract with Crossline Supply LLC for the Purchase of Miscellaneous Parts for Transit Vehicles
- L. Resolution 2025-25 Authorizing a Contract with Gillig LLC for the Purchase of Miscellaneous Parts for Transit Vehicles
- M. Resolution 2025-26 Authorizing a Contract with Muncie Transit Supply for the Purchase of Miscellaneous Parts for Transit Vehicles
- N. Resolution 2025-27 Authorizing a Contract with the Aftermarket Parts Company, LLC for the Purchase of Miscellaneous Parts for Transit Vehicles
- O. Resolution 2025-28 Authorizing a Contract with Kimley-Horn and Associates, Inc. for an East-West Transit Feasibility Study
- P. Resolution 2025-29 Authorizing Additional Expenditures for the Contract with Revel IT, Inc. for Innovation and Technology Temporary Personnel Services
- Q. Resolution 2025-30 Authorizing a Contract with CDW Government LLC for the Renewal and Co-Termination of Cisco SMARTnet Support and Licenses
- R. Resolution 2025-31 Authorizing a Contract With CDW Government LLC for the Purchase of Servers to Replace Obsolete Infrastructure
- S. Resolution 2025-32 Authorizing a Contract with CDW Government LLC for a Cisco Secure Access Advance Suite Subscription
- T. Resolution 2025-33 Authorizing Additional Expenditures for the Contract with Steyer Associates, Inc. DBA Steyer Content for Business Process Documentation and Process Improvement

- U. Resolution 2025-34 Authorizing a Contract with OARnet For VMware by Broadcom Licensing
- V. Resolution 2025-35 Authorizing Expenditures for the Licensing True Up for the Enterprise Resource Planning System Agreement with Infor US, Inc
- W. Resolution 2025-36 Authorizing Additional Expenditures for the Contract with ELERTS Corporation for a Digital Security Communication Platform
- X. Resolution 2025-37 Authorizing a Contract with S&A Systems, Inc. for the Continued Use of the Software Subscription for the Fleetwatch Platform
- Y. Resolution 2025-38 Authorizing a Radio Systems Support Agreement with Motorola Solutions
- Z. Resolution 2025-39 Authorizing a Contract with Spare Labs Inc. for the Purchase of Paratransit Software as a Service (SaaS)
- AA. Resolution 2025-40 Authorizing an Agreement with the City Of Grove City for the Continuation of the COTA Plus Operating Zone
- AB. Resolution 2024-41 Authorizing Additional Expenditures for the Contract with Inovium LLC to Implement Workforce Management and Support INFOR Cloudsuite
- AC. Resolution 2025-42 Authorizing a Contract with California Creative Solutions, Inc. for Support Services for the Newly Created Data Warehouse Solution
- AD. Resolution 2025-43 Authorizing a Contract with Four Nines Technologies to Complete a Comprehensive Fare Analysis
- AE. Resolution 2025-44 Authorizing the Filing of Applications with The Federal Transit Administration, an Operating Administration of the United States Department of Transportation
- AF. Resolution 2025-45 Authorizing Additional Expenditures for the Contract with Brinks Incorporated for the Continuation of Armored Car Services

Vice Chair Mentel moved to approve the consent agenda, seconded by Trustee Jeff Hunley. Motion carried.

## **11. Other Business**

- A. Resolution 2025-46 Authorizing a Contract with TransPro Consulting, LLC for Strategic Plan Development

President Tellez-Fowler presented Resolution 2025-46, which would contract with TransPro Consulting, LLC to develop a five-year strategic plan. Vice Chair Sean Mentel moved to approve resolution 2025-46, seconded by Trustee Elmore. Motion carried.

**B. Resolution 2025-47 Commending Lori Elmore**

Chair Moore presented the resolution commending Lori Elmore for her three years of service on the COTA Board of Trustees. Trustee Taylor motioned to approve the resolution commending Trustee Elmore, seconded by Vice Chair Mentel. Motion carried.

**C. Resolution 2025-48 Commending Shannon Tolliver**

Chair Moore presented the resolution commending Shannon Tolliver for her 3 years of service on the COTA Board of Trustees. Vice Chair Mentel motioned to approve the resolution commending Trustee Tolliver, seconded by Trustee Taylor. Motion carried.

**12. May 21, 2025 Meeting Schedule**

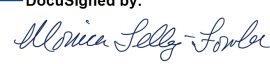
- Strategic and Operational Planning Committee - 10 am, Tuesday, May 6, 2025
- External Stakeholder Relations Committee - 3 pm, Tuesday, May 6, 2025
- Performance Monitoring/Audit Committee - 2 pm, Thursday, May 8, 2025
- Governance Committee - 4 pm, Thursday, May 15, 2025
- Annual Meeting and Board of Trustees Regular Meeting - 9 am, Wednesday, May 21, 2025

**13. Adjournment**

Trustee Hunley moved to adjourn the meeting, seconded by Vice Chair Mentel. Motion carried. The meeting adjourned at 9:30 am.

**Adopted:** \_\_\_\_\_ May 21, 2025

**Signed:** Signed by:  \_\_\_\_\_  
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**Chair, Board of Trustees**

**Attest:** DocuSigned by:  \_\_\_\_\_  
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**President/CEO**