



MEETING: GOVERNANCE COMMITTEE

DATE: THURSDAY, MAY 12, 2022

TIME: 4:00 PM – 5:00 PM

LOCATION: COTA ADMINISTRATIVE OFFICER - W.G. PORTER BOARD ROOM

MEETING MINUTES

1. CALL TO ORDER

Chair Treneff called the May 12, 2022 meeting of the Governance Committee to order at 4:00 PM.

2. ROLL CALL

Board Members Present

Craig Treneff, Chair
Marlon Moore, Vice Chair
Sean Mentel
Julie Colley

3. APPROVAL OF GOVERNANCE COMMITTEE MINUTES

Trustee Moore motioned to approve the March 12, 2022 Governance Committee Meeting Minutes. Trustee Colley seconded the motion. Motion carries.

4. NEW BUSINESS

Governance Committee reviewed and discussed the below resolution and recommended it be placed on the Regular Agenda during the May 25, 2022 Annual Board of Trustees Meeting.

A. 2022 ANNUAL MEETING OF THE COTA BOARD OF TRUSTEES

- RESOLUTION 2022-XX – ELECTION OF OFFICERS FOR THE CENTRAL OHIO TRANSIT AUTHORITY

5. STRATEGIC AND OPERATIONAL PLANNING COMMITTEE REPORT – MARLON MOORE, CHAIR

Trustee Moore shared an overview of the LinkUS initiative including updates on the community action plan and regional engagement and an update on COTA//Plus. Trustee Moore also highlighted the partnership between Rev1 Ventures and COTA for the Go Mobility Lab.





Governance Committee reviewed and discussed the below resolutions and recommended they be placed on the Consent Agenda during the May 25, 2022 Board of Trustees Meeting.

- A. RESOLUTION 2022-XX – AUTHORIZING A REVISED FARE STRUCTURE
- B. RESOLUTION 2022-XX – AUTHORIZING A REVISED FARE STRUCTURE FOR NON-PROFIT AGENCIES
- C. RESOLUTION 2022-XX – AUTHORIZATION TO ADOPT A TAX BUDGET FOR FISCAL YEAR ENDING DECEMBER 31, 2023 AND TO SUBMIT THE 2023 TAX BUDGET TO THE FRANKLIN COUNTY AUDITOR

6. EXTERNAL STAKEHOLDER RELATIONS COMMITTEE REPORT – SEAN MENTEL, CHAIR

Trustee Mentel shared an overview of the LinkUS initiative including updates on the community action plan and regional engagement and the status of COTA’s federal earmark request. Trustee Mentel also highlighted COTA’s efforts to engage local nonprofit partners through community relations efforts and sponsorships. Trustee Mentel also shared a marketing and engagement update.

7. PERFORMANCE MONITORING/AUDIT COMMITTEE REPORT – JULIE COLLEY, CHAIR

Trustee Colley shared an overview of the LinkUS initiative including updates on the community action plan and regional engagement. Trustee Colley also shared a financial update which highlighted growth in ridership and sales tax receipts exceeding projections.

Governance Committee reviewed and discussed the below resolutions and recommended they be placed on the Consent Agenda during the May 25, 2022 Board of Trustees Meeting.

- A. RESOLUTION 2022-XX – RESTATING THE PRESIDENT/ CEO’S AUTHORITY UNDER COTA’S ENERGY PRICE MANAGEMENT POLICY
- B. RESOLUTION 2022-XX – AUTHORIZING THE FILING OF APPLICATIONS WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR GRANTS FOR STATE FISCAL YEAR 2023
- C. RESOLUTION 2022-XX – AUTHORIZING A DISCOUNT FARE STRUCTURE WITH THE CITY YEAR COLUMBUS PROGRAM
- D. RESOLUTION 2022-XX – AUTHORIZING A CONTRACT WITH INGENESIS, INC. FOR TEMPORARY PERSONNEL SERVICES





- E. RESOLUTION 2022-XX – AUTHORIZING A CONTRACT WITH VERIZON INNOVATION, INC. FOR THE PURCHASE AND INSTALLATION FOR THE FLEET SECURITY CAMERA AND RECORDING SYSTEM FOR COTA TRANSIT VEHICLES
- F. RESOLUTION 2022-XX – AUTHORIZING A CONTRACT WITH VERIZON INNOVATION, INC. FOR THE PURCHASE AND INSTALLATION OF FLEET SECURITY CAMERA AND RECORDING SYSTEM FOR COTA PLUS TRANSIT VEHICLES
- G. RESOLUTION 2022-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR COMPREHENSIVE MARKET RESEARCH
- H. RESOLUTION 2022-XX – AUTHORIZING A CONTRACT WITH REPLICA, INC. FOR THE EXECUTION OF THE PUBLIC TRANSPORTATION COVID-19 RESEARCH DEMONSTRATION GRANT PROGRAM
- I. RESOLUTION 2022-XX – AUTHORIZING ADDITIONAL EXPENDITURES WITH INFOR (US) LLC FOR THE TRANSFORMATIONAL UPGRADE OF THE CURRENT ENTERPRISE RESOURCE PLANNING SYSTEM
- J. RESOLUTION 2022-XX – AUTHORIZING EXPENDITURES FOR THE ENTERPRISE RESOURCE PLANNING SYSTEM SUPPORT AGREEMENT WITH INFOR (US), INC.
- K. RESOLUTION 2022-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH REV1 VENTURES FOR THE GO MOBILITY LAB
- L. RESOLUTION 2022-XX – AUTHORIZING ADDITIONAL EXPENDITURES WITH REVEL IT FOR TEMPORARY INNOVATION PERSONNEL SERVICES
- M. RESOLUTION 2022-XX – AUTHORIZING ADDITIONAL EXPENDITURES WITH LEVEL D&I FOR TEMPORARY INNOVATION PERSONNEL SERVICES
- N. RESOLUTION 2022-XX – AUTHORIZING ADDITIONAL EXPENDITURES WITH VERNOVIS, LTD. FOR INFORMATION TECHNOLOGY CONSULTING SERVICES
- O. RESOLUTION 2022-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH MARKER, INC. FOR CONSTRUCTION MANAGER AT RISK SERVICES FOR THE RENOVATION OF THE MCKINLEY AVENUE FACILITY
- P. RESOLUTION 2022-XX – AUTHORIZING A CONTRACT WITH CINTAS CORPORATION #2 FOR RENTAL AND LAUNDRY SERVICES FOR APPAREL, GARMENTS AND FACILITIES SUPPLIE





- Q. RESOLUTION 2022-XX – AUTHORIZING A CONTRACT WITH CCW (COMPLETE COACH WORKS) FOR THE REPAIR OF ACCIDENT DAMAGE ON A FORTY-FOOT (40') HEAVY-DUTY TRANSIT VEHICLE
- R. RESOLUTION 2022-XX – AUTHORIZING A CONTRACT WITH BRASCO INTERNATIONAL FOR THE PURCHASE OF SHELTERS FOR COTA BUS STOP LOCATIONS
- S. RESOLUTION 2022-XX – AUTHORIZING A CONTRACT WITH KEYSTONE RIDGE DESIGNS, INC. FOR THE PURCHASE OF BENCHES FOR COTA STOP LOCATIONS

8. ADJOURNMENT

Vice Chair Moore motioned to adjourn the Governance Committee meeting. Trustee Mentel seconded the motion. The Governance Committee adjourned at 4:32 PM.

Adopted: _____ July 18, 2022 _____

Signed: DocuSigned by:
Craig Treneff
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Chair, Governance Committee

Attest: DocuSigned by:
Joanna M. Pinkerton
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President/CEO

GOVERNANCE COMMITTEE MEMBERS

Craig Treneff, Chair
Marlon Moore
Sean Mentel
Julie Colley

