



Governance Committee Minutes

Thursday, September 18, 2025 at 4:00 PM

COTA - WG Porter Boardroom, 33 N High St, Columbus OH

1. Call to Order

Chair Sean Mentel called the September 18, 2025 Governance Committee meeting to order at 4 pm.

2. Roll Call

Board Members Present

Sean Mentel, Chair
Erika Clark Jones, Trustee
Marc Reitter, Trustee

Board Member Excused

Trudy Bartley, Vice Chair

3. Approval of Governance Committee Minutes

A. July 17, 2025 Governance Committee Minutes

Trustee Marc Reitter moved to approve the July 17, 2025 Governance Committee meeting minutes, seconded by Trustee Erika Clark Jones. Motion carried.

4. Strategic and Operational Planning Committee Report - Trudy Bartley, Chair

In Chair Trudy Bartley's absence, Strategic and Operational Planning Committee Chief Staff Liaison Andy Biesterveld presented the report from the committee's meeting held September 9, 2025, which included presentations providing the annual Information Technology/Innovation update; a LinkUS update, and the COTA//Plus Service Provider Plan. One resolution, recommended for the consent agenda, was presented.

A. Resolution 2025-XX Authorizing the Sale of Trillium Park Development Lot-3 to Morse Road Development LLC

5. External Stakeholder Relations Committee Report - Erika Clark Jones, Chair

External Stakeholder Relations Committee Chair Erika Clark Jones presented the report from the committee's meeting held on September 11, 2025, which included a progress report on the no fare feasibility study; a presentation on the COTA//Plus Service Provider Plan, and an update on LinkUS communications and engagement work.

6. **Performance Monitoring/Audit Committee Report - Marc Reitter, Chair**

Performance Audit/Monitoring Committee Chair Marc Reitter presented the report from the Performance Monitoring/Audit Committee meeting held on September 11, 2025, sharing that Doug McCollough, appointed by the City of Columbus, was sworn in as trustee; the committee received a financial update through July 2025, an operational performance update, and a Performance Incentive Compensation mid-year update. Also, the committee heard from the Office of the State Auditor that the three reports they completed were issued with unmodified opinions. The committee heard 39 resolutions that were recommended for the consent agenda; Chair Reitter noted 31 of these resolutions were the first transit supportive infrastructure grant agreements.

- A. Resolution 2025-XX Accepting the Audit Performed by the Auditor of the State of Ohio for Fiscal Year Ending December 31, 2024
- B. Resolution 2025-XX Authorizing a No Fare Day on Election Day, November 4, 2025
- C. Resolution 2025-XX Authorizing a No Fare Day for Veterans in Recognition of Veterans Day on November 11, 2025
- D. Resolution 2025-XX Authorizing Additional Expenditures for the Contract with S&A Cleantech for COTA Standard and BRT Transit Passenger Shelter Cleaning and Snow Removal Services
- E. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with Franklin County Engineers Office for the Dublin Road Shared Use Path Project
- F. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with the City of Hilliard for the Leap Road South Improvements Project
- G. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with the Village of Minerva Park for the Cleveland Avenue/Minerva Lake Road Project
- H. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with Washington Township for the Shier Rings Road Shared Use Path Project

- I. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with the City of Westerville for the Brooksedge Mobility Project Phase 1 and 2
- J. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with the City of Worthington for the East Wilson Bridge Road Shared Use Path Project
- K. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with the City of Worthington for the State Route 315 Crossing-Olentangy Trail to SR 161 Project
- L. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with the City of Dublin for the Blazer Parkway Bike and Pedestrian Improvement Project
- M. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with the City of Columbus for the Big Walnut Trail-Winchester Pike to Refugee Road/Nafzger Park Trail Project
- N. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with the City of Columbus for the Capital Trail Project-Broad Street from Scioto Peninsula to Washington Avenue
- O. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with the City of Columbus for the East Broad Capital Trail-East Project (Washington Avenue to Alum Creek Trail)
- P. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with the City of Columbus for the Trabue Road-Buckeye Yard to I-270 Project
- Q. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with the Franklin County Engineer's Office for the Cooke Road (Karl Road to Cleveland Avenue) Project
- R. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with Franklin County Engineer's Office for the Heritage Trail (Arena District to Old Hilliard) Project
- S. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with Franklin County Engineer's Office for the Renner Road (Alton Darby Creek to Hilliard Rome Road) Project

- T. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with the Franklin County Engineer's Office for the Reynoldsburg-New Albany Road/Morse Road (Clark State Road to Havant) Project
- U. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with Franklin County Engineer's Office for the Snouffer Road (Bride Water Boulevard to Smoky Row Road) Project
- V. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with the City of Columbus for the Nelson Road Sidewalks Project
- W. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with the City of Columbus for the West Broad Street Project
- X. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with the Franklin County Engineer's Office for the Galloway Road (Broad Street to O'Harra Road) Project
- Y. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with the Franklin County Engineer's Office for the Grener Road Shared Use Path Project
- Z. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with the Franklin County Engineer's Office for the Groveport Road Project
- AA. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with the Franklin County Engineer's Office for the McComb Road (Sidewalks Over I-270) Project
- AB. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with the Franklin County Engineer's Office for the Winchester Pike (Gender Road to Shannon Road) Project
- AC. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with Franklin Township for the Triangle Area (Brown Road/Harrisburg Pike) Sidewalks Project
- AD. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with the City of Grove City for the Grove City Connection to Camp Chase Trail Project

- AE. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with the City of Grove City for the Hoover Road Pedestrian Bridge Project
- AF. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with the City of Grove City for the McDowell Road Diet Project
- AG. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with the City of Grove City for the Scioto Grove Metro Park to Great Southern Metro Park Project
- AH. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with the City of Groveport for the Groveport-Madison High School Area Sidewalks Project
- AI. Resolution 2025-XX Authorizing a Transit Supportive Infrastructure Grant Award with the Village of Lockbourne for the Lockbourne Road Shared Use Path (Magnolia Trail to Collings Drive) Project
- AJ. Resolution 2025-XX Authorizing a Contract with Xtek Partners, Inc. for the Purchase of Axis Security Cameras
- AK. Resolution 2025-XX Authorizing a Contract with EMC Research, Inc. for Comprehensive Market Research Services
- AL. Resolution 2025-XX Authorizing a Contract with Capitol Citicom, Inc. for Print Services
- AM. Resolution 2025-XX Authorizing a Contract with Cintas Corporation #2 for Rental and Laundry Services for Apparel, Garments, and Facilities Supplies

7. Other Business

Chair Mentel presented the resolution for the election of officers to the COTA Board of Trustees, updating Chief Financial Officer Earl Jackson as Secretary Treasurer. This item will be placed on the September 24, 2025 Regular Board Meeting consent agenda.

- A. Resolution 2025-XX Authorizing Election of Officers for the Central Ohio Transit Authority

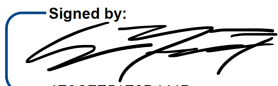
COTA Chief Innovation Technology Officer Sophia Mohr presented the following Innovation and Technology Division resolutions for placement on the consent agenda:

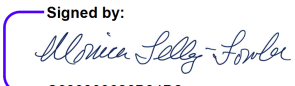
- B. Resolution 2025-XX Adoption of COTA's 2025-2028 Title VI Program
- C. Resolution 2025-XX Authorizing a Contract with Hexagon's Asset Lifecycle Intelligence, a Division of Intergraph Corporation, for EAM Enterprise SaaS Services
- D. Resolution 2025-XX Authorizing a Contract with Masabi LLC for the Fare Management System
- E. Resolution 2025-XX Authorizing Additional Expenditures with 9280-0366 Quebec, Inc. (dba Transit App) for the Purchase of Transit Royale and Associated Features in Support of COTA's Fare Management System

8. Adjournment

Trustee Reitter moved to adjourn the September 18, 2025 Governance Committee meeting, seconded by Trustee Clark Jones. Motion carried. The meeting adjourned at 4:17 pm.

Adopted: November 6, 2025

Signed: 
4E0CFE51E0D44D...
Chair, Governance Committee

Attest: 
C080309020B34D2...
President/CEO