



Performance Monitoring/Audit Committee Meeting Minutes

Thursday, March 6, 2025 at 3:00 PM

COTA - WG Porter Boardroom, 33 N High St, Columbus OH

1. Call to Order

Chair Marc Reitter called the March 6, 2025 meeting of the Performance Monitoring/Audit Committee to order at 3 pm.

2. Roll Call

Board Members Present

Marc Reitter, Chair

Pete Bucher, Trustee

Jeff Hunley, Trustee

Board Members Excused

Lori Elmore, Trustee

3. Approval of Performance Monitoring/Audit Committee Minutes

- A. January 16, 2025 Performance Monitoring/Audit Committee Meeting Minutes

Trustee Pete Bucher moved to approve the January 16, 2025 Performance Monitoring/Audit Committee meeting minutes, seconded by Trustee Jeff Hunley. Motion carried.

4. Unaudited Financials

COTA Interim Chief Financial Officer Michael DeWees provided the financial update for the period ending January 31, 2025. Mr. DeWees reported that COTA remains in a strong financial position and highlighted areas including ridership, operating fund balance, capital fund balance, and sales tax income. Mr. DeWees clarified for the Committee that COTA, due to unknown status of expected federal funding, is not—out of an abundance of caution—incurring expenses on those projects until status is known for those sources.

5. New Business

- A. Active and Anticipated Grants - Casey Blazer, COTA External Relations Manager

COTA External Relations Manager Casey Blazer presented Active and

Anticipated grants. She selected grants to highlight, noting there are substantial grants supporting LinkUS. Ms. Blazer said COTA received its first Transportation Review Advisory Committee (TRAC) grant, contingent on entry into the Small Starts Capital Investment Grants program. Ms. Blazer then reviewed the anticipated grants.

6. Resolutions for Review and Discussion

COTA Chief Engineer Andy Biesterveld presented the Infrastructure, Engineering, and Maintenance resolutions for consent agenda:

- A. Resolution 2025-XX Authorizing a Contract with McKee Door Sales, Inc. for On-Call Repair of Gate Operators, Overhead Doors, and Pedestrian Doors
- B. Resolution 2025-XX Authorizing Additional Expenditures for the Contract with Marker, Inc. for Construction Manager At Risk Services for the Mobility Center at Rickenbacker
- C. Resolution 2025-XX Authorizing Additional Expenditures for the Contract with S&A Cleantech for Standard and BRT Transit Passenger Shelter Cleaning and Snow Removal Services
- D. Resolution 2025-XX Authorizing Additional Expenditures for the Contract with Johnson Controls US Holdings LLC to Service and Maintain COTA's Fire Protection Systems
- E. Resolution 2025-XX Authorizing Additional Expenditures for the Contract with Kimley-Horn for East Main Street High- Capacity Transit Corridor Detailed Design and Construction Support Services
- F. Resolution 2025-XX Authorizing a Contract with Elitaire, Inc. for Heating, Ventilation, and Air Conditioning (HVAC) Services at COTA Facilities

COTA Deputy CEO Garth Weithman presented the Operations Division resolutions for consent agenda:

- G. Resolution 2025-XX Authorizing a Capital Lease Agreement with Enterprise Fleet Management, Inc. for Fifteen (15) 2025 Ford Transit Vans with Side Wheelchair Lifts for COTA//Plus Services
- H. Resolution 2025-XX Authorizing Additional Expenditures for the Contract with Galls, LLC for the Purchase of COTA Uniforms

- I. Resolution 2025-XX Authorizing a Contract with Cummins Inc. for the Purchase of Miscellaneous Parts for Transit Vehicles
- J. Resolution 2025-XX Authorizing a Contract with Crossline Supply LLC for the Purchase of Miscellaneous Parts for Transit Vehicles
- K. Resolution 2025-XX Authorizing a Contract with Gillig LLC for the Purchase of Miscellaneous Parts for Transit Vehicles
- L. Resolution 2025-XX Authorizing a Contract with Muncie Transit Supply for the Purchase of Miscellaneous Parts for Transit Vehicles
- M. Resolution 2025-XX Authorizing a Contract with the Aftermarket Parts Company, LLC for the Purchase of Miscellaneous Parts for Transit Vehicles

COTA Chief Innovation and Technology Officer Sophia Mohr presented the Innovation and Technology resolutions for the consent agenda:

- N. Resolution 2025-XX Authorizing a Contract with Kimley-Horn and Associates, Inc. for an East-West Transit Feasibility Study
- O. Resolution 2025-XX Authorizing Additional Expenditures for the Contract with Revel IT, Inc. for Innovation and Technology Temporary Personnel Services
- P. Resolution 2025-XX Authorizing a Contract with CDW Government LLC for the Renewal and Co-Termination of Cisco SMARTnet Support and Licenses
- Q. Resolution 2025-XX Authorizing a Contract with CDW Government LLC for the Purchase of Servers to Replace Obsolete Infrastructure
- R. Resolution 2025-XX Authorizing a Contract with CDW Government LLC for a Cisco Secure Access Advance Suite Subscription
- S. Resolution 2025-XX Authorizing Additional Expenditures for the Contract with Steyer Associates, Inc. DBA Steyer Content for Business Process Documentation and Process Improvement Services
- T. Resolution No. 2025-XX Authorizing a Contract with OARnet for VMware by Broadcom Licensing
- U. Resolution 2025-XX Authorizing Expenditures for the Licensing True Up for the Enterprise Resource Planning System Agreement with Infor (Us), Inc

- V. Resolution 2025-XX Authorizing Additional Expenditures for the Contract with ELERTS Corporation for a Digital Security Communication Platform
- W. Resolution 2025-XX Authorizing a Contract with S&A Systems, Inc. for the Continued Use of the Software Subscription for the Fleetwatch Platform
- X. Resolution 2025-XX Authorizing a Radio Systems Support Agreement with Motorola Solutions
- Y. Resolution 2025-XX Authorizing a Contract with Spare Labs Inc. for the Purchase of Paratransit Software as a Service (SaaS)
- Z. Resolution 2025-XX Authorizing an Agreement with the City of Grove City for the Continuation of the COTA Plus Operating Zone
- AA. Resolution 2024-XX Authorizing Additional Expenditures for the Contract with Inovium LLC to Implement Workforce Management and Support INFOR Cloudsuite
- AB. Resolution 2025-XX Authorizing a Contract with California Creative Solutions, Inc. for Support Services for the Newly Created Data Warehouse Solution

COTA Interim Chief Financial Officer Michael DeWeese presented the Finance Division resolutions for the consent agenda:

- AC. Resolution 2025-XX Authorizing a Contract with Four Nines Technologies to Complete a Comprehensive Fare Analysis
- AD. Resolution 2025-XX Authorizing the Filing of Applications with The Federal Transit Administration, an Operating Administration of the United States Department of Transportation, for Federal Transportation Assistance Authorized by 49 U.S.C. Chapter 53, Title 23, United States Code, or Other Federal Statutes Administered by the Federal Transit Administration
- AE. Resolution 2025-XX Authorizing Additional Expenditures for the Contract with Brinks Incorporated for the Continuation of Armored Car Services

Trustee Bucher moved to approve the presented resolutions to be sent to the consent agenda, seconded by Trustee Hunley. Motion carried.

7. Other Business

No other business was brought before the Committee.

8. Executive Session for the following purpose: ORC 121.22(G)(6) to Discuss Matter Related to Security Arrangements and Emergency Response Protocols

Trustee Hunley moved to enter Executive Session for the purposes described above, seconded by Trustee Bucher. Through roll call, the board unanimously voted to enter Executive Session at 3:31 pm.


Executive Session ended at 3:58 pm.

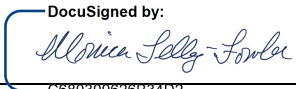
9. Adjournment

Trustee Hunley moved to adjourn the meeting, seconded by Trustee Bucher. Motion carried. The meeting adjourned at 3:59 pm.

Next Meeting: 2 pm, Thursday, May 8, 2025

Adopted: _____ May 8, 2025

Signed:  _____
Signed by:
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**Chair, Performance Monitoring/
Audit Committee**

Attest:  _____
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President/CEO