



MEETING: BOARD OF TRUSTEES MEETING

DATE: WEDNESDAY, DECEMBER 11, 2024

TIME: 9:00 AM – 3:00PM

LOCATION: COTA – WG PORTER BOARDROOM | 33 N HIGH ST., COLUMBUS, OH

MEETING MINUTES

1. CALL TO ORDER

Chair Marlon Moore called the December 11, 2024, Board of Trustees meeting to order at 9:07 AM.

2. ROLL CALL

Board Members Present

Marlon Moore, Chair
Sean Mentel, Vice Chair
Trudy Bartley, Trustee
Pete Bucher, Trustee
Erica Clark Jones, Trustee
Lori Elmore, Trustee
Jeff Hunley, Trustee
Marc Reitter, Trustee
Shannon Tolliver, Trustee
Craig Treneff, Trustee
Heather Ulry, Trustee
Kumi Walker, Trustee

Board Members Excused:

Lori Elmore, Trustee
Amy Taylor, Trustee

3. APPROVAL OF BOARD OF TRUSTEES MINUTES

A. FEBRUARY 29, 2024, BOARD OF TRUSTEES SPECIAL MEETING MINUTES

Trustee Erica Clark-Jones motioned to approve the February 29, 2024, Board of Trustees Special Meeting Minutes. Vice Chair Sean Mentel seconded. Motion carried.

B. NOVEMBER 13, 2024, BOARD OF TRUSTEES REGULAR MEETING MINUTES

Vice Chair Mentel motioned to approve the November 13, 2024, Board of Trustees Regular Meeting Minutes. Trustee Shannon Tolliver seconded. Motion carried.



C. NOVEMBER 20, 2024, BOARD OF TRUSTEES RETREAT MINUTES

Trustee Clark-Jones motioned to approve the November 20, 2024, Board of Trustees Retreat Minutes. Trustee Kumi Walker seconded. Motion carried.

4. COMMENTS OR STATEMENTS FROM THE AUDIENCE

Walter Hardy congratulated COTA for passing the levy, spoke about the capital and operating budgets, and shared concerns about the hydrogen fuel pilot program.

On behalf of the Capital Transportation project, Richard Crocket expressed thanks to COTA on their strong support of diversity.

5. PRESIDENT'S REPORT

President Monica Telléz-Fowler shared how Team COTA is celebrating the next phase of our bright future with a proposed balanced \$237.8 million operating budget to the board with a continued focus on investing in our people, and community, and our service. Also, the \$220.8 million capital budget echoes that focus by adding investments such as facilities and vehicles. Additional public meetings are planned to gather input.

President Telléz-Fowler shared charitable work by COTA's Employee Resource Groups, including the United Way Giving Campaign, a toy drive to benefit the YMCA Van Buren Center, a winter coat and essentials drive to support unhoused youth at Star House, and complimentary holiday gift wrapping for COTA's frontline employees.

6. GOVERNANCE COMMITTEE REPORT – MARLON MOORE, CHAIR

Chair Moore reported that the Governance Committee met on December 5, 2024 and said that the operating budget is balanced and invests in frontline employees, increased service and improved customer experience.

Chair Moore said the capital budget is investing in the transit corridors authorized by the LinkUS mobility plan, new low-emission vehicles and the Rickenbacker Area Mobility Center. The full implementation of LinkUS will take several years to complete, but customers will notice a better COTA each year, starting in 2025.

7. STRATEGIC AND OPERATIONAL PLANNING COMMITTEE REPORT – SEAN MENTEL, CHAIR

Vice Chair Mentel reported that the Strategic and Operational Planning Committee met on December 3, 2024 and said COTA's transportation and facilities teams are ready for the winter weather.



Erin W. Delffs, Chief Financial Officer, presented the 2025 Operating Budget, the 2025-2029 Capital Improvement Program, and the resolutions for those budgets. He also presented the resolution to establish the Transit Supportive Infrastructure Fund.

A. 2025 OPERATING BUDGET – ERIN DELFFS, CHIEF FINANCIAL OFFICER

- **RESOLUTION 2024-122 – AUTHORIZING APPROPRIATIONS FOR THE EXPENDITURES OF THE CENTRAL OHIO TRANSIT AUTHORITY FOR THE CALENDAR YEAR ENDING DECEMBER 31, 2025**

Trustee Craig Treneff motioned to approve the resolution authorizing appropriations for the expenditures of the Central Ohio Transit Authority for the calendar year ending December 31, 2025. Trustee Walker seconded. Motion carried.

B. 2025-2029 CAPITAL IMPROVEMENT PROGRAM (CIP) – ERIN DELFFS, CHIEF FINANCIAL OFFICER

- **RESOLUTION 2024-123 – AUTHORIZING THE ADOPTION OF THE 2025-2029 FIVE-YEAR CAPITAL IMPROVEMENTS PROGRAM**

Vice Chair Mentel motioned to approve the 2025-2029 Capital Improvement Program (CIP). Trustee Tolliver seconded. Motion carried.

C. RESOLUTION 2024-124 – AUTHORIZING THE ESTABLISHMENT OF THE TRANSIT SUPPORTIVE INFRASTRUCTURE FUND

Trustee Jeff Hunley motioned to approve authorizing the establishment of the Transit Supportive Infrastructure Fund. Trustee Clark-Jones seconded. Motion carried.

8. EXTERNAL STAKEHOLDER RELATIONS COMMITTEE REPORT – SHANNON TOLLIVER, CHAIR

Chair Tolliver reported the External Stakeholder Relations Committee did not meet in December 2024.

9. PERFORMANCE MONITORING/AUDIT COMMITTEE REPORT – MARC REITTER, CHAIR

Chair Reitter reported the Performance Monitoring/Audit Committee did not meet in December 2024.

10. OTHER BUSINESS

A. RESOLUTION 2024-125 – COMMENDING CRAIG TRENEFF





Chair Moore presented the resolution commending Craig Treneff for his 12 years of service on the COTA Board of Trustees. Trustee Pete Boucher motioned to approve the resolution commending Craig Treneff. Trustee Walker seconded. Motion carried.

11. CONSENT AGENDA

Vice Chair Mentel motioned to approve the resolutions on the consent agenda. Trustee Ulrey seconded. Motion carried.

- A. RESOLUTION 2024-126 – ADOPTION OF THE 2025-2026 PUBLIC POLICY AGENDA
- B. RESOLUTION 2024-127 – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH HICKS PARTNERS LLC FOR GRANTS CONSULTATION SERVICES
- C. RESOLUTION 2024-128 – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH BYERS MINTON & ASSOCIATES, LLC FOR STATE GOVERNMENT AFFAIRS CONSULTING SERVICES
- D. RESOLUTION 2024-129 – AUTHORIZING A CONTRACT WITH LESWEGO CORP DBA ANGLIN EQUIPMENT FOR SERVICES ON HYDRAULIC UNDERGROUND LIFTS AT COTA FACILITIES
- E. RESOLUTION 2024-130 – AUTHORIZING A CONTRACT WITH MARKER, INC. FOR THE INSTALLATION OF PANTOGRAPH CHARGERS AT THE EASTON TRANSIT CENTER, NORTHLAND TRANSIT CENTER, SPRING STREET TERMINAL, AND WESTVIEW TERMINAL LOCATIONS
- F. RESOLUTION 2024-131 – AUTHORIZING A CONTRACT WITH COMMUNITY INSURANCE COMPANY DBA ANTHEM BLUE CROSS AND BLUE SHIELD FOR THE PURCHASE OF MEDICAL, PRESCRIPTION DRUG, AND VISION INSURANCE FOR COTA EMPLOYEES
- G. RESOLUTION 2024-132 – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH TRANSDEV SERVICES, INC. FOR TRANSPORTATION SERVICES FOR SENIORS AND INDIVIDUALS WITH DISABILITIES
- H. RESOLUTION 2024-133 – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH CARAHSOFT TECHNOLOGY CORP LLC FOR THE SNOWFLAKE SUBSCRIPTION FOR DATA WAREHOUSING
- I. RESOLUTION 2024-134 – AUTHORIZING AN EXPENDITURE WITH CDW GOVERNMENT FOR THE PURCHASE OF ENDPOINT COMPUTERS
- J. RESOLUTION 2024-135 – AUTHORIZING A CONTRACT WITH CDW GOVERNMENT TO REPLACE COTA'S IT SERVICE MANAGEMENT PLATFORM



- K. RESOLUTION 2024-136 – AUTHORIZING EXPENDITURES WITH TRAPEZE FOR THE ITS BACK-OFFICE SOFTWARE SYSTEM MAINTENANCE AGREEMENT
- L. RESOLUTION 2024-137 – AUTHORIZING EXPENDITURES WITH VONTAS FOR THE ITS SOFTWARE AND HARDWARE SYSTEM MAINTENANCE AGREEMENTS
- M. RESOLUTION 2024-138 – AUTHORIZING A RADIO SYSTEMS USER AGREEMENT WITH FRANKLIN COUNTY EMERGENCY MANAGEMENT AND HOMELAND SECURITY (FRANKLIN COUNTY)
- N. RESOLUTION 2024-139 – AUTHORIZING A CONTRACT WITH THE AUDITOR, STATE OF OHIO FOR AUDIT SERVICES
- O. RESOLUTION 2024-140 – AUTHORIZING REVISING RESOLUTION 2024-22 TO AUTHORIZE THE FILING OF APPLICATIONS WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR GRANTS FOR STATE FISCAL YEARS 2025 AND 2026
- P. RESOLUTION 2024-141 – AUTHORIZING AN AMENDMENT TO RESOLUTION 2024-69 TO REVISE APPROPRIATIONS FOR THE EXPENDITURES OF THE CENTRAL OHIO TRANSIT AUTHORITY FOR THE CALENDAR YEAR ENDING DECEMBER 31, 2024

12. DECEMBER 2024 MEETING SCHEDULE

- STRATEGIC & OPERATIONAL PLANNING COMMITTEE – TUESDAY, JANUARY 14 | 10:00 AM
- EXTERNAL STAKEHOLDER RELATIONS COMMITTEE – TUESDAY, JANUARY 14 | 3:00 PM
- PERFORMANCE MONITORING/AUDIT COMMITTEE – THURSDAY, JANUARY 16 | 2:00 PM
- GOVERNANCE COMMITTEE – THURSDAY, JANUARY 23 | 4:00 PM
- BOARD OF TRUSTEES – WEDNESDAY, JANUARY 29 | 9:00 AM

13. ADJOURNMENT

Trustee Hunley motioned to adjourn the COTA Board of Trustees meeting. Vice Chair Mentel second. Motion carried. The meeting ended at 9:58 am.

Adopted: January 29, 2025

Signed: DocuSigned by:
Marlon Moore
 9581BD404F924B3...
Chair, Board of Trustees

Attest: DocuSigned by:
Melissa Sally Fowler
 C680309626B34DZ...





President/CEO

