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**MEETING: GOVERNANCE COMMITTEE**

**DATE: THURSDAY, MAY 9, 2024**

**TIME: 4:00 PM – 5:00 PM**

**LOCATION: COTA – WG PORTER BOARDROOM | 33 N HIGH ST., COLUMBUS, OH**

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**MEETING MINUTES**

**1. CALL TO ORDER**

Chair Moore called the May 9, 2024 meeting of the Governance Committee to order at 4:00 PM.

**2. ROLL CALL**

**Committee Members Present**

Marlon Moore, Chair  
Sean Mentel, Vice Chair  
Marc Reitter, Trustee

**Committee Members Excused**

Shannon Tolliver, Trustee

After roll call, Chair Moore made a motion to amend the Governance Agenda and move the Performance Monitoring/Audit Committee Report to Item 4. Vice Chair Mentel seconded the motion. Motion carried.

**3. APPROVAL OF GOVERNANCE COMMITTEE MINUTES**

**A. MARCH 7, 2024 GOVERNANCE COMMITTEE MINUTES**

Vice Chair Mentel motioned to approve the March 7, 2024 Governance Meeting Minutes. Trustee Reitter seconded the motion. Motion carried.

**4. PERFORMANCE MONITORING/AUDIT COMMITTEE REPORT – MARC REITTER, CHAIR**

Chair Reitter shared that the Performance Monitoring/Audit Committee met on May 9, 2024. The committee received presentations on COTA's unaudited financials through March 2024 and the updated LinkUS financial plan for the West Broad Street Corridor. The committee also reviewed the resolutions below and recommended all to the consent agenda.



Chair Reitter also shared that Congresswoman Beatty and U.S. Deputy Secretary for Transportation, Polly Trottenberg, took at tour of the West Broad Street Corridor on April 3 to highlight the work that has been done and celebrate the nearly \$42 million grant the corridor received from the U.S. Department of Transportation’s Reconnecting Communities program. Chair Reitter also shared that COTA received an additional \$1.2 million grant for the West Broad Street Corridor from the Federal Transit Administration to assist with transit-oriented development planning.

- A. RESOLUTION 2024-XX – AUTHORIZING A CONTRACT WITH AMAZON WEB SERVICES, INC. FOR CLOUD SERVICES
- B. RESOLUTION 2024-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH AMAZON WEB SERVICES, INC. FOR CLOUD SERVICES
- C. RESOLUTION 2024-XX – AUTHORIZING A CONTRACT WITH BRASCO INTERNATIONAL FOR THE PURCHASE OF SHELTERS FOR COTA BUS STOP LOCATIONS
- D. RESOLUTION 2024-XX – AUTHORIZING A CONTRACT WITH GENFARE FOR THE RENEWAL OF SAAS SERVICES FOR GENFARE LINK MODULES FOR 2024-2025
- E. RESOLUTION 2024-XX – AUTHORIZING A CONTRACT WITH INOVIMUM, LLC FOR IMPLEMENTATION OF WORKFORCE MANAGEMENT AND SUPPORT INFOR CLOUDSUITE
- F. RESOLUTION 2024-XX – AUTHORIZING A CONTRACT WITH JOHNSON CONTROLS, INC. FOR CNG GAS DETECTION MONITORING SERVICES
- G. RESOLUTION 2024-XX – AUTHORIZING A CONTRACT WITH KEYSTONE RIDGE DESIGNS, INC. FOR THE PURCHASE OF BENCHES FOR COTA BUS STOP LOCATIONS
- H. RESOLUTION 2024-XX – AUTHORIZING A CONTRACT WITH LEVEL D&I SOLUTIONS FOR INNOVATION AND TECHNOLOGY TEMPORARY PERSONNEL SERVICES
- I. RESOLUTION 2024-XX – AUTHORIZING A CONTRACT WITH REVEL IT, INC. FOR INNOVATION AND TECHNOLOGY TEMPORARY PERSONNEL SERVICES
- J. RESOLUTION 2024-XX – AUTHORIZING A CONTRACT WITH TEKSYSTEMS, INC. FOR INNOVATION AND TECHNOLOGY TEMPORARY PERSONNEL SERVICES
- K. RESOLUTION 2024-XX – AUTHORIZING A CONTRACT WITH REV1 VENTURES FOR THE GO! MOBILITY LAB
- L. RESOLUTION 2024-XX – AUTHORIZING A DISCOUNT FARE STRUCTURE WITH THE CITY YEAR COLUMBUS PROGRAM



- M. RESOLUTION 2024-XX – AUTHORIZING A MEMBERSHIP AGREEMENT WITH NEORIDE AN OHIO COUNCIL OF GOVERNMENTS
- N. RESOLUTION 2024-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH A CUSTOMER’S POINT OF VIEW, INC. FOR THIRD PARTY BUS OPERATOR MONITORING SERVICES
- O. RESOLUTION 2024-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH CAPITOL CITICOM INC. FOR PRINT SERVICES
- P. RESOLUTION 2024-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH CBRE FOR REAL ESTATE CONSULTING AND BROKERAGE SERVICES
- Q. RESOLUTION 2024-XX – AUTHORIZING A CONTRACT WITH ORIGAMI RISK LLC FOR THE CONTINUED USE OF THE RISK MANAGEMENT INFORMATION SYSTEM AND ADDITION OF THE GOVERNANCE, RISK & COMPLIANCE MODULE
- R. RESOLUTION 2024-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH AUTHORIZING EXPENDITURES WITH VERIZON WIRELESS SERVICES LLC FOR CELLULAR SERVICE AND HARDWARE
- S. RESOLUTION 2024-XX – AUTHORIZING EXPENDITURES WITH CDW-G FOR THE PURCHASE OF RAPID 7 INSIGHTVM AND INSIGHTIDR SOFTWARE LICENSING AND MAINTENANCE AGREEMENTS
- T. RESOLUTION 2024-XX – AUTHORIZING EXPENDITURES FOR THE CONTRACT WITH CDW GOVERNMENT LLC FOR RENEWAL OF CISCO SMARTNET LICENSES
- U. RESOLUTION 2024-XX – AUTHORIZING A CONTRACT WITH CK CONSTRUCTION GROUP, INC. FOR CONSTRUCTION MANAGER AT RISK FOR THE CONSTRUCTION OF THE WEST BROAD STREET BUS RAPID TRANSIT CORRIDOR
- V. RESOLUTION 2024-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH IP PATHWAYS FOR INFORMATION TECHNOLOGY CONSULTING SERVICES
- W. RESOLUTION 2024-XX – AUTHORIZING A CONTRACT WITH HNTB OHIO, INC. FOR LINKUS PROGRAM PLANNING & ENGINEERING SUPPORT SERVICES
- X. RESOLUTION 2024-XX – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH COMMUNITY INSURANCE COMPANY DBA ANTHEM BLUE CROSS AND BLUE SHIELD FOR THE PURCHASE OF MEDICAL, PRESCRIPTION DRUG, AND VISION INSURANCE FOR COTA EMPLOYEES

## 5. NEW BUSINESS





A. RESOLUTION 2024-XX – ELECTION OF OFFICERS FOR THE CENTRAL OHIO TRANSIT AUTHORITY

Chair Moore presented this resolution and it was recommended to be placed on the regular agenda of the Annual Meeting of the COTA Board of Trustees.

B. RESOLUTION 2024-XX – AMENDING AND RESTATING THE BOARD GOVERNANCE GUIDELINES

Christina Wendell, Chief Legal/General Counsel, presented this resolution. It was recommended to be placed on the regular agenda of the Annual Meeting of the COTA Board of Trustees.

**6. STRATEGIC AND OPERATIONAL PLANNING COMMITTEE REPORT – SEAN MENTEL, CHAIR**

Chair Mentel shared that the Strategic & Operational Planning Committee met on May 7, 2024. The committee was presented and recommended the following two resolutions to the regular agenda for the full Board.

Chair Mentel also highlighted the successful operator hiring event that was held in April, which yielded nearly 250 candidates for consideration. He also shared that COTA's BELIEVE employee resource group held their first produce drive on April 16 and distributed nearly 10,000 pounds of food at the Northern Lights Park and Ride.

A. RESOLUTION 2024-XX – AUTHORIZING THE ADOPTION OF THE REVISED EAST MAIN STREET LOCALLY PREFERRED ALTERNATIVE

B. RESOLUTION 2024-XX – SUBMITTING TO THE VOTERS A THREE-FOURTHS OF ONE PERCENT TAX LEVY

**7. EXTERNAL STAKEHOLDER RELATIONS COMMITTEE REPORT – PATRICK HARRIS, VP, EXTERNAL REALTIONS**

Patrick Harris shared that the External Stakeholder Relations Committee met on May 7, 2024. The committee received presentations updating the committee on Disadvantaged Business Enterprise spending, the strategic response program, and LinkUS outreach efforts.

Patrick also highlighted that two COTA employees were honored with Columbus Business First Awards. Tracy Spikes, Director of Learning and Development, received the 2024 Human Resource Impact Award for the development of COTA's apprenticeship and internship programs. Aslyne Rodriguez, Senior Director of Regional Strategic Partnerships, received the Diversity Champion Award for leading COTA's educational pass program.





## 8. OTHER BUSINESS


No other business was brought forward.

## 9. ADJOURNMENT

Vice Chair Mentel motioned to adjourn the meeting. Trustee Reitter seconded the motion. Motion carried. The meeting was adjourned at 4:35 PM.

Adopted: \_\_\_\_\_ July 11, 2024

Signed: DocuSigned by:  
  
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**Chair, Governance Committee**

Attest: DocuSigned by:  
  
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**President/CEO**