

COTA 
CENTRAL OHIO TRANSIT AUTHORITY
GOVERNANCE COMMITTEE REPORT
September 19, 2018
3:00 P.M.

CALL TO ORDER

Trudy Bartley called the meeting to order at 3:16 p.m.

ROLL CALL

Board Members Present

Trudy Bartley
Mike Stevens
Craig Treneff

APPROVAL OF THE JULY 18, 2018 GOVERNANCE COMMITTEE MEETING MINUTES

Bartley motioned to approve the July, 2018 Governance Committee Meeting Minutes. Treneff seconded the motion. Motion passed.

Bartley discussed with the following items:

Jean Carter Ryan will be stepping down from her position as chair of the External Stakeholder Relations Committee. Marlon Moore has been asked to assume the role of Chair of this committee,

When selecting committee meeting dates for 2019, Bartley asked that Chief Staff Liaisons take into consideration the schedules of the Committee Chairs, as well as, the schedules of recently appointed board members.

Tom Grote, recently appointed board member will be administered the Oath of Office at the September 26, 2018 Board of Trustees Meeting.

COMMITTEE REPORTS

The Performance Monitoring and Audit Committee, External Stakeholder Relations Committee, and Strategic & Operational Planning Committee presented their reports for presentation to the full Board of Trustees on September 26, 2018. The following items were discussed in the respective committees.

Strategic and Operational Planning Committee

- **RESOLUTION NO. 2018 – XX** Authorizing A Contract With KPMG Five Year Strategic Plan
- Presentation – 2019 Budget Strategic Focus – Jeff Vosler, Cota
- Presentation – First/Last Mile Strategies – Steve Wilks, IBI Group and Elliott Doza, Cota

External Stakeholder Relations Committee

The External Stakeholder Committee did not meet in September.

Performance Monitoring and Audit Committee

1. AUDIT PRESENTATION BY CLARK, SCHAEFER, HACKETT
2. RESOLUTIONS FOR REVIEW AND DISCUSSION
 - NO. 2018-XX ACCEPTING THE AUDIT PERFORMED BY CLARK SCHAEFER HACKETT FOR FISCAL YEAR ENDING DECEMBER 31, 2017
 - RESOLUTION NO. 2018-XX AUTHORIZING SUBMISSION OF COTA'S APPLICATION TO THE MID-OHIO REGIONAL PLANNING COMMISSION (MORPC), AND COTA'S COMMITMENT TO ITS LOCAL SHARE IN THE PROJECT COSTS AND MAINTENANCE OF PROPOSED PROJECTS
 - RESOLUTION NO. 2018-XX AUTHORIZING THE FILING OF APPLICATIONS WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR GRANTS FOR FISCAL YEAR 2019
 - RESOLUTION NO. 2018-XX AUTHORIZING AN AGREEMENT WITH COLUMBUS CITY SCHOOLS FOR A DISCOUNT PASS PROGRAM
 - RESOLUTION NO. 2018-XX AUTHORIZING THE TRANSFER OF FEDERAL INTEREST AND TITLE TO FIFTEEN (15) 2007 GILLIG TRANSIT COACHES TO SAGINAW TRANSIT AUTHORITY REGIONAL SERVICES (STARS)
 - RESOLUTION NO. 2018-XX AUTHORIZING EXPENDITURES FOR THE CONTRACT WITH THE AFTERMARKET PARTS COMPANY FOR THE PURCHASE OF MISCELLANEOUS PARTS FOR TRANSIT COACHES
 - RESOLUTION NO. 2018-XX AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH SECURITAS SECURITY SERVICES USA, INC. FOR SECURITY GUARD SERVICES
 - RESOLUTION NO. 2018-XX AUTHORIZING AN EXTENDED WARRANTY AGREEMENT FOR ALL DIGITAL ON-BOARD MONITORING & SUREVEILLANCE SYSTEMS WITH SAFETY VISION, LLC
 - RESOLUTION NO. 2018-XX AUTHORIZING A CONTRACT FOR GROUP DENTAL INSURANCE FOR COTA EMPLOYEES
 - RESOLUTION NO. 2018-XX AUTHORIZING A CONTRACT FOR GROUP MEDICAL/PRESCRIPTION DRUG AND VISION INSURANCE FOR COTA EMPLOYEES
 - RESOLUTION NO. 2018-XX AUTHORIZING A CONTRACT FOR STRATEGIC PLAN DEVELOPMENT
 - RESOLUTION NO. 2018-XX AUTHORIZING EXPENDITURES FOR THE CONTRACT WITH IBI GROUP MICHIGAN, LLC FOR A FIRST AND LAST MILE VEHICULAR STRATEGIES STUDY
 - RESOLUTION NO. 2018-XX AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH SHI INTERNATIONAL CORP. FOR THE PURCHASE OF A MICROSOFT ENTERPRISE AGREEMENT

- RESOLUTION NO. 2018-XX AUTHORIZING A CONTRACT FOR THE PURCHASE OF A MICROSOFT ENTERPRISE AGREEMENT
- RESOLUTION NO. 2018-XX AUTHORIZING EXPENDITURES FOR THE CONTRACT WITH KONETIQ FOR DIGITAL ADVERTISING SERVICES

3. AUGUST 2018 UNAUDITED FINANCIALS

Board Resolutions were identified for regular agenda and consent agenda for the Board of Trustees meeting Wednesday, September 26, 2018 at 8:00am.

ADJOURNMENT

The meeting adjourned at 3:37 p.m.

Adopted: October 17, 2018

Signed: 
Chair, Board of Trustees

Attest: 
President/CEO