



APRIL 26, 2017
BOARD OF TRUSTEES MEETING
W. G. PORTER BOARDROOM, 33 N. HIGH STREET

MINUTES

1. **CALL TO ORDER**

Chair, Jean Carter Ryan, called the meeting to order at 8:15 a.m.

2. **ROLL CALL**

BOARD MEMBERS PRESENT

Jean Carter Ryan, Chair
Trudy Bartley
Donald Leach
David Norstrom
Letty Schamp
Amy Schmittauer
Craig Treneff
Richard Zitzke

BOARD MEMBERS ABSENT

Gina Ormond
Philip Honsey

3. **APPROVAL OF THE APRIL 26, 2017 BOARD OF TRUSTEES MEETING AGENDA**

Treneff motioned to approve the April 26, 2017 Board of Trustees agenda. Norstrom seconded the motion. Motion passed.

4. **APPROVAL OF THE FEBRUARY 6, 2017 SPECIAL OPERATIONS COMMITTEE MEETING MINUTES**

Norstrom motioned to approve the February 6, 2017 Special Operations Committee meeting minutes. Bartley seconded the motion. Motion passed.

5. **APPROVAL OF THE FEBRUARY 22, 2017 BOARD OF TRUSTEES MEETING MINUTES**

Bartley motioned to approve the February 22, 2017 Board of Trustees meeting minutes. Treneff seconded the motion. Motion passed.

6. **APPROVAL OF THE MARCH 22, 2017 BOARD OF TRUSTEES MEETING MINUTES**

Schamp motioned to approve the March 22, 2017 Board of Trustees meeting minutes. Norstrom seconded the motion. Motion passed.

7. **COMMENTS OR STATEMENTS FROM THE AUDIENCE**

Walter Hardy, COTA rider, spoke about security at the 33 N. High St. building, as well as accessibility to public meetings.

Eva Crawley, COTA rider, spoke about safety concern when the Transit System Redesign (TSR) take effect, and her efforts to communicate with the community and advocate on behalf of public transportation.

President Stitt thanked Mr. Hardy and Mrs. Crawley for their comments and presenting their concerns. He stated that COTA will continue to engage with the community as improvements and changes are made to the system. COTA will follow-up on their comments.

Stitt announced his plans to retire from the position President/CEO effective September 30, 2017. In an address to the Board, staff and attendees, he expressed his gratitude for his 18-year tenure at COTA and the wonderful people with whom he has worked.

8. PRESIDENT'S REPORT

RESOLUTION 2017-33 - AUTHORIZING FREE PASSENGER FARES ON CBUS

President W. Curtis Stitt presented this resolution. He said consistent with the recommendations of the CBUS Task Force, COTA staff has secured a commitment from MORPC to provide COTA \$2 million over the next four years to keep CBUS fares free. Additionally, in the first quarter of 2017, COTA entered into a contract with CommuterAds to provide advertisers the opportunity to advertise on COTA buses using geo-targeted messages delivered on the audio system inside of all COTA buses. CommuterAds projects annual revenue from geo-targeted advertising will be between \$25,000 and \$50,000 annually.

CBUS funding received and committed to date, and projected advertising revenue, has justified free fares to date and will provided funding sufficient to achieve the goal of \$250,000 each year established by the CBUS Task Force for the next nine years.

The resolution will be modified to add to Section 1 that the free passenger fare for the CBUS shall be permanent subject to the fare reviews conducted every three years consistent with Board policy.

Trenneff motioned to approve this resolution. Zitzke seconded the motion. Motion passed.

9. COMMITTEES:

PLANNING COMMITTEE – PHILIP HONSEY, CHAIR

Josh Sickich provided an update on the Transit System Redesign project.

RESOLUTION 2017-34 – AUTHORIZING A TEMPORARY GRADING EASEMENT TO THE ESTATE AT NEW ALBANY LLC AT THE NEW ALBANY PARK AND RIDE

Mike Bradley presented this resolution. He said COTA owns and manages property located at 5202 Forest Drive, New Albany, commonly known as the New Albany Park & Ride. The Estate at New Albany Real Estate LLC owns and manages property adjacent to the COTA property along Forest Drive. The developer desires to acquire an eighteen-month temporary construction and grading easement to burden a portion of the COTA property for surface grading purposes.

COTA's Planning Division reviewed and supports granting the easement to the developer because the developer's grading of the COTA property creates aesthetic compatibility between the COTA property and the developer's property, allows for appropriate management of storm water between the COTA and Developer's property and will not disrupt COTA's transit operations.

Leach motioned to approve this resolution. Treneff seconded the motion. Motion passed.

B. OPERATIONS COMMITTEE – DONALD LEACH, CHAIR

Chair Leach provided a report on the April 24, 2017 Special Operations Committee meeting.

C. FINANCE COMMITTEE - CRAIG TRENEFF, CHAIR

Chair Treneff provided a report on the April 26, 2017 Finance Committee meeting.

Jeffrey Vosler, Vice President, Finance/CFO gave an update on finances.

10. CONSENT AGENDA

Jean Carter Ryan presented the following resolutions by consent agenda:

RESOLUTION 2017-35 - AUTHORIZING A CONTRACT WITH GILLIG, LLC FOR THE PURCHASE OF ASSORTED PARTS FOR TRANSIT COACHES

RESOLUTION 2017-36 – AUTHORIZING A CONTRACT WITH CUMMINS SALES AND SERVICE FOR THE PURCHASE OF MISCELLANEOUS CUMMINS PARTS FOR TRANSIT COACHES

RESOLUTION 2017-37 - AUTHORIZING A CONTRACT WITH RUSH TRUCK CENTERS OF OHIO, INC. FOR THE PURCHASE OF MISCELLANEOUS CUMMINS PARTS FOR TRANSIT COACHES

RESOLUTION 2017-38 – AUTHORIZING A CONTRACT WITH V&A RISK SERVICES FOR WORKERS' COMPENSATION THIRD PARTY ADMINISTRATION AND ACTUARIAL SERVICES

RESOLUTION 2017-39 – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH HILL INTERNATIONAL, INC. FOR ON-CALL PROJECT MANAGEMENT/CONSTRUCTION MANAGEMENT SERVICES

RESOLUTION 2017-40 - ADOPTION OF COTA'S 2017-2021 SHORT-RANGE TRANSIT PLAN AND 2017-2021 TRANSPORTATION IMPROVEMENT PROGRAM

RESOLUTION 2017-41 – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH FEECORP CORPORATION FOR THE REMOVAL AND DISPOSAL OF SLUDGE AND WATER FROM COTA PREMISES

RESOLUTION 2017-42 - AUTHORIZING A CONTRACT WITH VALOR CONTRACTING, LLC FOR THE COTA EASTON TRANSIT CENTER ADDITION AND REMODELING

